

# HR Solutions

Fixed-fee practical legal solutions to safeguard you and your business



Whether you are just starting out or in need of an update, ensuring you have clear, legally compliant documentation in place is key to a smooth HR function, and to avoiding costly, time-consuming disputes.

## How we can help

Many employment issues arise from a lack of clarity within employment documentation, or a failure to meet legal requirements. Hay & Kilner's employment law experts have developed a range of fixed-fee packages to suit your needs, giving you the support you need to help you either get started with, or refresh your HR documentation.

Offering contracts and handbooks, access to legally compliant HR documents and consultation with one of the team's employment specialists, these packages starting at just £500+VAT, will give you the confidence that you have what you need, enabling you to effectively manage your staff. All documentation comes ready for you to personalise and use straightaway!

## Choosing the right package for you

	HR STARTER £500 + VAT	HR ASSIST £750 + VAT	HR EXPERT £1,000 + VAT
Access to a bank of editable HR documents	-	✓	✓
Standard contract of employment	✓	✓	✓
Basic staff handbook	✓	✓	-
Enhanced staff handbook	-	-	✓
Offer letter	✓	✓	✓
Guide to rolling out new contracts	-	-	✓
HR Virtual Consultation on any topic	-	1 Hour	2 Hours
Option of payment in instalments	-	2 Payments	3 Payments

## Next steps

For further information on our HR packages and how they can work for you, please do not hesitate to contact [Tom Clarke](#) to find out more.

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